

## **MINUTES OF MEETING OF BARNHAM BROOM PARISH COUNCIL HELD ON 18<sup>th</sup> MAY 2017 AT 8.17 PM IN THE VILLAGE HALL**

Present: Cllrs Read (Chair), Cowan, Edwards, Ewles and Garrard.

In attendance: CC Dewsbury, DC Edney, 7 members of the public and Beth Boorman (Clerk).

### **1. Election of Chair and Vice Chair and signature of Acceptance of Office**

Mr Cowan proposed Mr Read for Chair, this was seconded by Mrs Burns. Mr Read accepted and signed his acceptance of office.

Mr Garrard proposed Mr Cowan for Vice-Chair, this was seconded by Mrs Ewles. Mr Cowan accepted and signed his acceptance of office.

### **2. Apologies.**

DC Edney

### **3. To accept any declaration(s) of interests**

None

### **4. Public Participation**

Member of public expressed concerns over a recent planning application and ensuing build close to her property. JEd elaborated on issue and explained perspective of Parish Council in the planning decision process. Member of public was disappointed that application was approved as they objected. It is felt that neighbours are receiving information on applications later than desired. CC Dewsbury reminded meeting that individual objections can be submitted to South Norfolk Council. JB questioned whether we can post planning applications on notice board to increase communication for residents. **Clerk to check/action.**

### **5. The Minutes** of the meeting held in April 2017 were approved by BR.

### **6. Matters arising from the minutes of the last meeting (not already included on the agenda)** none

### **7. Correspondence**

- a. **Norfolk Alliance Meeting- representative needed.** BR to confirm with Clerk if can attend.
- b. **South Norfolk Community Recycling-** they are keen to expand number of sites and banks and have suggested new options. **Clerk to investigate small electrical items option.**

### **8. Agreement of Accounting Statement and Annual Statement of Governance 2015/16**

The Clerk distributed a summary of the accounts for the financial year 2016/17 previous to meeting. BR checked the Accounting Statement and Annual Statement of Governance which was agreed and signed - proposed: BR, seconded JEw.

### **9. Review inventory of land and assets, Financial Regulations, Statement of Internal Control and Risk Assessment.**

Clerk showed where these were kept on file and BR agreed. Proposed: BR, Seconded: JEd

### **10. To consider the view of the Council about the following planning applications**

BR declared interest in point a and therefore removed himself from discussion.

- a. 2017/0983: 5A Hillside Barnham Broom NR9 4DF, Detached garage with first floor storage area. JC proposed that the plans and text were in breach of the disability discriminatory act and it was generally felt that the plans were too small to read.

Councillors suggested that neighbour feedback would be useful. It was therefore decided that more time was needed in order to make fair decision.

- b. 2017/0100: Land south of Mill View, amended layout and design of dwellings. It was agreed that an extraordinary meeting with the public was required. JC proposed, JEw seconded. A date of 27<sup>th</sup> June was suggested. **Clerk to action.** (Village hall booking, leaflet for nearby residents and Newbury homes contacted for representative.)
- c. Any time limited planning issues  
2017/1100 Rear Garden Of 19 Mill View Barnham Broom Norfolk NR9 4DA.  
Proposed bungalow and replacement garage. To be discussed at extraordinary meeting.
- d. Any planning notifications- 4 Chapel Close: Approval with conditions. 67 Norwich Road: Approval with conditions.  
JB suggested a planning committee could be worthwhile in order to help make a better educated decision and help residents. JB proposed, JEd seconded. JC reminded Clerk that Standing Orders will need to be amended. **Clerk to action.**

## 11. Village Issues:

- a. Parish newsletter and welcome leaflet  
Clerk shared ideas so far and asked for Councillors to contribute.
- b. Fen Trust land  
This was discussed at APM.
- c. Litter pick  
It was agreed that those involved would meet at the village hall at 10am, Sunday 21st with 2 members of public also offering their services. Concerns were raised regarding dumping of waste by bridge/Mill Road and whether a dog bin was required. It was decided that the extra bin by playing field should be placed there to see if improves situation. JEd proposed, JB seconded. Village hall need to be notified. **Clerk to action.**
- d. Bonfire advice in Group News.  
Space in Group News is limited so clerk advised that bonfire advice submitted may be reduced by the editor.

Any other Village Issues

Member of public explained that she had a starter pack for a community lunch event for 16<sup>th</sup>/17<sup>th</sup> June in memory of Jo Cox. No councillors were able to volunteer to take this on.

## 12. Payment of Accounts and precept update

The Clerk distributed a precept update and the following payments were agreed.

- |  |                    |
|--|--------------------|
| a. Clerks reimbursements & wages                         | £26.00 and £153.80 |
| b. H Fray reimbursements & wages                         | £38.68 and £58.73  |
| c. Norfolk Pension Fund                                  | £3.53              |
| d. Internal audit fees                                   | £50.00             |
| e. Group News donation                                   | £50.00             |
| f. PCC grass cutting donation                            | £645.00            |
| g. Village Hall grass cutting and defibrillator donation | £845.00            |
| h. Village Hall hire                                     | £150.00            |
| i. NPTS Course   | £36.00             |
| j. L F Everett printing                                  | £20.00             |

The above were agreed. Proposed: BR, seconded: JC

## 13. Future Business

Training- Clerk to scan and email councilors with training documents from course attended. JB expressed interest in attending a course on planning. **Clerk to action.**

**14. Dates of future meetings**

15 June, 20 July, 21 September, 19 October and 16 November 2016 all at 7.30pm  
Barnham Broom Village Hall.

Meeting closed at 9.20pm