

BARNHAM BROOM PARISH COUNCIL

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Draft Minutes of the Council meeting on Thursday 18th March 2021, 7.30pm via Zoom Video Conferencing

Cllrs present:

Mark Edwards (ME) (in the Chair), Jane Burns (JB), Rebecca Hill (RH), Sara Harrold (SH), John Cowan (JC), Jacqui Grint (JG).

Other:

Sonya Blythe (Clerk), District Councillor Richard Elliot (RE), 2 members of the public.

This meeting took place via video conference due to the current Coronavirus outbreak and guidelines to stay at home.

1) **Apologies for Absence.**

Apologies were received and accepted from Robert Harvey.

2) **To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation.**

RH declared an interest in item 13 as the landowner. Councillors resolved that she could stay present for the item but could not speak, unless specific questions were asked.

3) **To approve and sign the minutes of the Parish Council meeting on 18 February 2021.**

The minutes of the meeting held on 18 February 2021 were received and read by Councillors prior to the meeting. The following amendments were considered and agreed:

- a) Item 9D. Add "RH requested that chicanes be placed before the s-bends, coming from Wymondham, when approaching Rush Green (before the road narrows), as this would slow down the traffic before entering into the residential/horse riding/footpath area. Reduction of the speed limit would ideally be before these s-bends."
- b) Item 9D. Add "JG suggested a 30mph speed limit/sign before the s-bend due to the new dog training/exercising area which the public would be using, to help slow down traffic before entering the village".
- c) Item 10a) Change of "a6", to 16".
- d) Item 11b) Add "JG noted that moving the footpath would be a solution to residents' concerns regarding safety/traffic which had been raised and, after an incident last year, it would be safer for walkers".
- e) Item 11 – Add "JB, JC, JG and BH commented that the proposal appeared to be a good idea offering an alternative to the current route and had no initial objections to the proposal. SH raised concerns and it was agreed that councillors could contact Mr and

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Chairman Signature:

Date:

Mrs Hill individually to inspect the proposed change’.

4) **Opportunity for public participation.**

- a) Richard Elliott noted that his report had been circulated. No questions were raised.
- b) A member of the public advised that he supported the previously discussed traffic calming suggestions. He would forward photos showing previous mitigation to Councillors.

5) **To report on matters arising from previous meetings (information only).**

- a) The Clerk had nothing to report.

6) **To receive the bank reconciliation for January 2021 and agree the following payments:**

The Council reviewed the bank reconciliation. No questions were received. The Council resolved to approve the payments. The Clerk would arrange for ME and JC to sign the cheques outside of the meeting.

Action Clerk

	Description of Payment	Amount
a	Norfolk Citizens Advice - Donation	£100.00
b	Norfolk Parish Training & Support – Subscription 2021-22	£97.29
c	Jordana Wheeler – Salary & Expenses (March 2021)	£345.11
d	HMRC PAYE – March 2021	£13.40
e	Sonya Blythe – Salary and expenses – March 2021 (cheque dated 1 April)	294.00
F	Cringleford Parish Council – use of Zoom account	£5.00

7) **To appoint an internal auditor for the financial year 2020-21.**

Three quotes were considered, with Council resolving to appoint Max Bergin.

Action Clerk

8) **To receive an update on the Norwich Western Link traffic modelling meeting.**

SH had attended the meeting, the minutes of which had been circulated to Council. A separate meeting of parishes south of the A47 had also taken place. Additional traffic flow surveys would be carried out, before NCC would discuss effective options with the group. They would then hopefully visit individual parish council meetings. Council agreed that, when the mitigation was agreed, it was essential that Council had leeway to change or refine the measures in use if they were not effective.

9) **To discuss possible traffic mitigations in relation to the Norwich Western Link.**

Discussed under item 8.

10) **To consider repairs to the village sign.**

JB noted that the village sign was in need of being re-painted. Council agreed that the Clerk should obtain quotes.

Action Clerk

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11) **To consider a request for signs at the River Yare.**

A request was considered for a River Yare sign to be installed near the river. Council agreed that this would be a good idea, subject to obtaining consent for it to be installed. This would be considered further, and quotes sought, once the 2021/22 Parish Partnership Scheme opened. RH to send details of Dandis to the Clerk for a quote.

Action Clerk / RH

12) **To consider and approve the updated Asset Register.**

a) The updated asset register was considered and agreed. Clerk to upload to website.

b) A discussion was held around the ownership of the bars across the footpath on Hillside, which prevented access to mobility scooters. Clerk to try ascertain ownership.

Action Clerk

13) **To consider a response to the consultation on the redirection of Barnham Broom Footpath No. 1 at Rush Green.**

RH was muted from the conversation following her earlier declaration of interest. JB reported that, following the postponement of the discussion at the previous meeting, she had visited the site and had no objections. SH raised concerns regarding safety for pedestrians, and was advised that this would not be an issue as long as pedestrians adhered to the new route. It was confirmed that the parish council would not be liable for maintenance of the re-routed path and that the Fen would not be impacted. Following further discussion, Councillors voted not to object to the redirection.

Clerk to advise applicants solicitor

14) **To agree dates for the Annual Parish Meeting and Annual Parish Council Meeting.**

Consideration was given to moving the May meeting date to allow it to be held under the current virtual meeting legislation. It was agreed that this would be decided at the April meeting. In the meantime the Clerk would write to George Freeman MP to ask him to support extension of the legislation.

Action Clerk

15) **To consider correspondence received.**

a) County Councillor Report for February 2021 - The report was available on the Council website.

b) Norwich Western Link project February Update – noted.

16) **To confirm details for the next meeting**

The next Council meeting is on Thursday 15 April 2021 via video conference at 7.30pm. The press and public are welcome to attend.

Meeting finished at 20.35.